

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD VIA ZOOM
ON APRIL 9, 2020 7:00 P.M.**

Mayor Brad Schumacher called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were, Jack Edmonds, Jules Zimmer and Jeff Reynolds. Others present: City Administrator Robert Barbian, Finance Director Steve Jackson, Police Chief Todd Frederick, Community Development Specialist Stephanie Hillesheim, Clerk Shawna Jenkins, Liquor Store Manager Nancy Campbell, Fire Chief Ron Lawrence, Wastewater Plant Manager Chris Klinghagen and Attorney Damien Toven.

AGENDA ADDITIONS/DELETIONS

Schumacher would like to add 2020 Census to under New business 12.4

J GEROLD MOVED TO APPROVE THE AGENDA WITH THE ADDITION OF THE 2020 CENSUS. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

CONSIDERATION OF MINUTES

- A. Regular Meeting minutes of March 26, 2020
- B. Study Session Meeting Minutes of April 2, 2020

EDMONDS MOVED TO APPROVE THE REGULAR MINUTES OF MARCH 26, 2020 AND STUDY SESSION MEETING MINUTES OF APRIL 2, 2020. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

- A. **Permits and Licenses**
 - 1. Sale of Fireworks permit for Coborn's May 4 – July 8
- B. **Personnel**
- C. **Donations**
 - 1. Resolution 20-30 – accept donation from Princeton Rotary for Fishing pier

Zimmer asked what the original pledged amount was going to be, as he believes this is a higher amount. Hillesheim stated the original amount was going to be \$8000. Barbian added that the Rotary was thinking of doing some type of name plaque to be placed in the park.

Zimmer asked when the pier will be completed. B Gerold responded that the structure itself is complete, but the trail to it is not yet completed. The north side of the railing is removable for protection from debris that could damage it during flooding.

Schumacher said if the rotary would like to put the plaque on a large boulder, he has one he would donate.

Edmonds thought we had accepted the donation already. Hillesheim said it was discussed, but Jenkins does not create a Resolution officially accepting the donation until a check is received.

J GEROLD MOVED TO ACCEPT THE DONATION FROM THE ROTARY FOR THE FISHING PIER. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

- 2. Resolution 20-31 – accept donations of hand sanitizer from Phillips Distilling

On 4/07/2020 the City of Princeton Emergency Management Team received a donation in the amount of 2 cases of disinfectant from Phillips Distributing, Princeton Mn. This disinfectant will be delivered to city departments. The management team is truly grateful for this donation.

J GEROLD MOVED TO APPROVE THE CONSENT AGENDA. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

OPEN FORUM

PRESENTATIONS / SPEAKERS – None

PUBLIC HEARINGS - None

FYI – REPORTS, ANNOUNCEMENTS, CORRESPONDENCE AND BOARDS / COMMITTEES

PETITIONS, REQUESTS, AND COMMUNICATIONS - none

ORDINANCES AND RESOLUTIONS

A. Ordinance 791 – emergency declaration continuation

Lawrence stated that as the governor has extended the Stay at Home order until May 4th, so he suggested the city does as well.

Toven advised that Ordinance 790 that declared the emergency was approved on March 19th. The Emergency declaration is only good for one month, so ordinance 791 needs to be passed to extend that Emergency.

Toven said Chief Frederick had suggested a date to be added to Section 9, so there is a small change to the ordinance that was included in the packet.

ZIMMER MOVED TO APPROVE ORDINANCE 791 CONTINUING THE EMERGENCY DECLARATION WITH THE ADDITION OF THE DATE OF MAY 7TH TO SECTION 9, WAIVING THE FIRST READING. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS

A. Planters and Baskets for Downtown

Hillesheim reported that the City of Princeton has been hanging baskets throughout town as well as planting flowers in the flower boxes around town. The flower project has been a group effort with the City purchasing flowers from Nelson's Nursery and the Chamber staff helping organize the flower pick-up and planting.

The City has approved the purchase of the flowers and new liners for the baskets. We are grateful Lee Steinbrecher has agreed to lead the project and organize volunteers to help plant the flats in the flower boxes.

Nelson Nursery will have the flowers available for pick up on May 8, 2020. Mr. Steinbrecher and Bob Gerold will discuss the logistics of picking up the flowers, since there are many of them and the baskets are large.

The cost for all of the flowers with new basket liners is \$3,042.20.

City staff recommends the council approve the purchase of the flowers and liners, as well as recognize Mr. Steinbrecher for his willingness to volunteer.

ZIMMER MOVED TO APPROVE THE PURCHASE OF THE FLOWERS AND NEW BASKET LINERS FOR \$3,042.20. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

A. Highway 169 Zimmerman intersection – City Letter of Support

Schumacher stated he had asked this to be put on the agenda. Zimmerman Mayor Nick Stay had asked if the City would write a letter of support for the project.

J Gerold said when she used to drive through there to work, and had sat in on some of the meetings when this large project was discussed. She thinks it will be a great project and a big benefit to those traveling to the cities for work. She is 100 percent in favor.

Edmonds agreed that we should show our support.

J Gerold stated that in addition to saving drive time, she feels it will also likely cut down on the amount of accidents.

J GEROLD MOVED TO APPROVE THE LETTER OF SUPPORT FOR THE PROJECT TO BE SIGNED AND SENT. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

B. City Yardwaste Site – Verbal

B Gerold advised that the yardwaste site has not been opened due to the Stay at Home order. He does not feel it would fall under “essential businesses” and would not want to risk exposure to Fred Rittenour who works the site.

Schumacher asked that it be put on the agenda again in 2 weeks so we can revisit the situation

C. Police and Fire Birthday Salutes

Lawrence advised that during this time of “stay home” ordered by Governor Walz, many kids are not able to celebrate their birthday’s with friends and family within the City of Princeton and the fire district. Chief Frederick and I would like to get approval from the council to drive by the kid’s house when they have their birthday with our lights and sirens on for the kids. We are calling this “The Birthday Salute”. We will be working through logistics of the events this week.

As of now, staff was going to get the contact information out, and they were hoping the paper would get the word out as well.

The council thought this was a great idea

D. 2020 Census

Schumacher announced that he has heard that there were some people going door to door saying they were part of the census in other communities. He wanted to let everyone know that there are not any census workers going door to door as of now. Response to the census is via online or telephone as of now.

Schumacher commented that for the Council, he would like to continue using the Zoom meeting process through this Covid-19 emergency. During that time, if a resident would like to bring something to the Council in the Open Forum, or speak to an item on the agenda, they can contact City Hall via phone or email to submit their concerns, or questions. They can also be invited to participate in the Zoom Meeting, or if they provide a phone number, they could be called during that portion of the meeting. It is important that city hall is transparent to the community, and we can still address concerns and answer questions that the residents may have

Hillesheim added that there is also a form on the city's website to click on for the open forum.

Hennagir thanked the Council for being so transparent and clean explaining the ways that the city can be contacted for the open forum, or to ask any questions they may have on agenda items.

BILL LIST

ZIMMER MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL BILL LIST FOR A TOTAL OF \$128,184.67 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 80947 TO 81032 FOR A TOTAL OF \$313,465.43. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

MISCELLANEOUS

ADJOURNMENT

There being no further business:

J GEROLD MOVED TO ADJOURN THE MEETING AT 7:47PM EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

ATTEST:

Shawna Jenkins Tadych
City Clerk

Brad Schumacher, Mayor